

CAFDP Applicant Privacy Notice

The University of Central Asia (“UCA”, “we”, “us”) runs the Central Asian Faculty Development Programme (“CAFDP”). UCA is responsible for the personal information you give us when you apply to the CAFDP, and we take that responsibility seriously. This Applicant Privacy Notice (“Notice”) explains what we collect, why we collect it, who we share it with, and what rights you have.

How we use your information

We use your information to:

- assess your eligibility and select candidates for the CAFDP;
- communicate with you about your application;
- administer and manage scholarship programme;
- support your application to the University of Cambridge and/or Cambridge Trust, where applicable; and
- comply with UCA’s legal, regulatory and administrative obligations.

Sharing of information

Access to applicant information will be limited to persons who require it for legitimate programme or administrative purposes. Where necessary, information may be shared with the University of Cambridge, Cambridge Trust, and relevant service providers or other authorized parties in connection with the scholarship and application process.

International transfers

The CAFDP involves institutions and service providers in more than one country, including the United Kingdom. Your information may therefore be transferred to, and processed in, countries other than the one where you live. Where this happens, we will put appropriate safeguards in place as required by applicable law.

Retention and security

UCA will retain applicant information only for as long as reasonably necessary for the purposes for which it was collected and in accordance with applicable legal, regulatory and institutional requirements. We use appropriate technical and organisational measures to protect your information against unauthorised access, use, disclosure, alteration or loss.

Your rights

Depending on the law that applies to you, you may have the right to:

- access the personal information we hold about you;

- ask us to correct inaccurate or incomplete information;
- ask us to delete your information;
- object to, or ask us to restrict, how we use your information; and
- withdraw your consent at any time, where we rely on consent.

Applicant acknowledgement

☐ **I confirm that I have read and understood this Notice and acknowledge that UCA may collect, use, store and share my personal information as described above for the purposes of administering and assessing my CAFDP application and, where applicable, facilitating my application to the University of Cambridge and/or Cambridge Trust.**

Applicant name: _____

Signature (handwritten): _____

Date: _____

NOTE:

Applicants must review, complete and sign this Notice and submit it as part of their CAFDP application. Applications without a completed and signed Notice will not be reviewed.